MENTAL HEALTH ASSISTANCE ALLOCATION PLAN CHECKLIST
DUE AUGUST 1, 2018

Yes	
	Focuses on delivering evidence-based mental health services.
	Includes description of supports that addresses mental health needs (assessment, diagnosis, intervention, treatment, and recovery).
	Identifies evidence-based mental health services for students with one or more co-occurring mental health or substance abuse diagnoses and students at risk of such diagnoses.
	Describes the collaborative partnerships with community providers and agencies.
	Describes process for coordinating mental health services with a student's primary care provider and other mental health providers, including procedures for information sharing.
	Identifies how many students are screened/assessed, how many students are referred for services, and how many students receive services/assistance (school-based and community).
	Identifies number and credentials of mental health services providers employed by the district.
	Identifies number and credentials of mental health services providers contracted by the district.
	Documents 90% of expenditures allocated were allocated to direct mental health services or coordination of such services with primary care and mental health providers.
	Includes assurances that Mental Health Assistance Allocation does not supplant other funding sources OR increase salaries or provide staff bonuses.
	Describes how district will maximize use of other sources of funding to provide school-based mental health services, where appropriate (e.g., Medicaid reimbursement, 3rd party payments, grants).
	Local school board approved the district plan. Date of Approval:
	Charter school governing body(ies) approved plan(s), when applicable.
	Approved plan(s) was submitted to the Commissioner of Education by August 1, 2018 (attached).
	Plan(s) establishes or expands school-based mental health care.

Best Practice Considerations (optional for inclusion in Mental Health Assistance Allocation Plan):

- Describe awareness/prevention efforts that address mental health issues.

- Describe the mental health screening and assessment procedures for determining which students need mental health interventions and treatment.

- Describe process for identifying and delivering evidence-based mental health interventions.

- Describe procedures for referring students to school-based mental health interventions and community-based mental health providers for treatment.

- Describe other outcome data that will be used to evaluate effectiveness of services (e.g., Early Warning System indicators, Youth Risk Behavior Survey data, school climate/student engagement data).

- Describe how services will be delivered within a multi-tiered system of supports (universal/prevention, targeted, and intensive).