

Schools and Medicaid Quarterly Call
December 5, 2017
Call Notes

Present on call:

District contacts

Ami Flanigan, AHCA

Luc Toussaint, AHCA

Jeffrey Douglas, AHCA

Vanessa Gonzalez, AHCA

Anne Glass, Student Support Services Project/FDOE

TJ Garrett, Student Support Services Project/FDOE

Richard Gary, Student Support Services Project/FDOE

I. Introductions

AHCA and FDOE/SSS staff introduced themselves. Luc stated that Lakera Reddick has left AHCA and transferred to another agency. Matt Brackett has taken her position at AHCA. Jeffrey reported that AHCA monitor Marilyn Jones has left the agency and they are in the process of hiring a replacement. Vanessa Gonzalez and Gilda Duran are the remaining two monitoring staff.

II. Fee for Service: Rule Revisions/SPAs Status/Free Care

Luc stated that AHCA has continued to work on revising the MCSM policy. It is still being routed for approval within AHCA. Luc stated that once it is approved internally, AHCA will hold a workshop.

The SPA (Medicaid State Plan Amendment) for private and charter schools was approved on October 2, 2017. The SPA was submitted to the federal Medicaid agency (CMS) in December of 2016. The effective date on the SPA was October 29, 2016. To get that date as the effective date, Luc stated that it had to be submitted by December 29th. Luc said that during the process, they received requests for additional information (which Luc had discussed on a previous quarterly call). There were formal and informal requests for information during the time between submission and approval of the SPA. The last call was in September to clear up the last of CMS questions. The SPA adds private and charter schools and changes requirements related to free care. Luc will send Anne the link to the SPA. Luc stated to receive services under Medicaid Certified School Match recipients must be eligible for Florida Medicaid and under the age of 21 requiring medically necessary services. However, for services to receive reimbursement there will be documentation requirements. Detail will be provided in the coverage policy. AHCA is working on the enrollment process for charter and private schools. These provider types will enroll as individual schools. Specifically working on taxonomy code that is required to be used by every provider type (Public schools use a specific taxonomy code for LEAs). Luc has made changes in the FFS policy and it is routing.

District Question: Does the handbook that is routing through the internal process take into account the changes that have been approved in our SPA?

AHCA Answer: Yes, the handbook that is routing does take into account the changes that have been approved in the state plan amendment.

Follow-Up:

Luc sent the link to Anne. It is below:

<http://ahca.myflorida.com/medicaid/stateplan.shtml>

III. NCCI Codes and Denied Claims

AHCA/Luc reached out to CMS about the exceptional process. He received the procedures the week before Thanksgiving. He compiled the information received from school districts to and forwarded it to AHCA management for approval to send to CMS. AHCA management will review and determine whether to move forward.

IV. Medicaid Fee Schedule

Luc stated he has made changes to the fee schedules and it is being routed. He is seeking approval to give out the draft version.

V. FAC 59G-1.054: Recordkeeping and Documentation Requirements

Luc reviewed the rule that went into effect 5/8/17. The rule states that “All Florida Medicaid providers must sign and date each medical record within two business days from the date and time of service or otherwise authenticate the record by signature, written initials, or computer entry.”

VI. SDAC-Sample Pool and Claiming Salaries and Benefits

Ami provided clarified documentation that must be kept regarding claimed amounts. She is going to be requesting payroll information at least once a year from each district. Districts may use the payroll tabs in the SDAC claiming workbook or their own internal spreadsheets as long as they are in a format that can be sorted/filters. She also reminded districts that they should make certain that the certifications are kept at the district level. She also stated that districts must make certain that when salaries are reported for “one up and one down” staff, that they can show the correlation between the sampled position and the costs claimed for the supervisors, clerical, etc. staff reported on the claim. Ensure that costs are pro-rated for those non-sampled staff. Pro-rating is determined by the number of staff these non-sampled individuals work with, looking at who is in the sample pool and dividing it by the total staff they oversee/support.

Keep in mind that some approved job codes/positions, although they are approved, others with that same code may not perform SDAC activities and therefore should not be included in the calculations.

District question: Can we add a new tab at the end of the spreadsheet with the payroll information?

AHCA Answer: The current SDAC workbook has three (3) payroll tabs. This has proven to be sufficient. If you find that your district needs more, please contact me directly or feel free to use your internal documents.

VII. Parental Consent and Notification

Anne reminded districts that parental consent generally occurs one time, but notification must occur annually. Procedures for parental consent and notification are found in Florida Administrative Code 6A-6.03028(3)(q)-Procedures for students with disabilities who are covered by public benefits or insurance. As another reminder, districts should never release personally identifiable information without the consent of the parent to any entity without the signed parental consent that meets the requirements in the rule.

District Question: Does this mean we need to get consent each year? We do implied consent after the first year.

FDOE Answer: Consent is only required once. Notification is required annually.

VIII. Documenting Transportation on the IEP

Anne reviewed an IDEA requirement for documenting transportation on the IEP. Transportation is a related service under IDEA and must be documented on the IEP. Anne and Thomas met recently with FDOE compliance staff to verify that IDEA does not require that the transportation be documented in any particular section of the IEP.

IX. AHCA Monitoring-Transportation

Jeffrey provided a refresher of how AHCA monitors claims for transportation and the list of items that are checked on the monitoring tool. Slides in the conference call PowerPoint presentation outline all the requirements. (The PPT is attached to the email containing these notes and will also be posted on the SSS Medicaid web page at <http://sss.usf.edu/resources/topic/medicaid/index.html>).

X. NAME Conference

Deneen Gorassini provided information about the recent National Alliance for Medicaid in Education Conference that was held in Fort Lauderdale October 15-18. There were over 300 attendees from throughout the country. Several Florida school districts were represented-Broward, Leon, Volusia, Seminole, Polk, Levy, Palm Beach, Santa Rosa, Bay, Collier, Orange and Brevard. Presentations that included Florida districts included sessions related to transportation reimbursement, trauma and mindfulness, Florida's Medicaid in schools program, therapy services, specialized transportation, and overcoming challenges with the Child Find program. Mary Ellen Barkman from Pinellas County shared her positive experience from attending the conference.

XI. Upcoming Informational Calls

Anne stated that over the next six months' calls will be held for districts to share information from their presentations at the NAME conference. The first call will be held January 23rd. Julie Accorsini, Medicaid Manager at Collier County school district will present strategies to uncover full potential in your district's reimbursement. Anne will send out call information at the end of December.

XII. Student Support Services Website

Anne reminded districts of the website where resources for districts participating in the MCSM program can be found. The site has parental consent forms (English, Spanish, Creole) and information that has been shared by districts. Anne encouraged anyone who wants to share resources to send to her for posting. Recently the Florida Administrative Code (rule) on parental consent has been posted on the site.

Follow up:

Link to site: <http://sss.usf.edu/resources/topic/medicaid/index.html>