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**Sent:** Tuesday, April 30, 2024 9:52 AM  
**Subject:** Medicaid In Schools Guidance

Dear Medicaid Contacts,

Thank you for providing positive feedback related to the "Tip of the Week". If your district has information that should be shared using this platform, please let me know. The role of the Medicaid district contact is multifaceted and requires support for success in maximizing Medicaid reimbursement.

Tip of the week - April 29, 2024:

Certification of State (Public) Expenditures:

Pursuant to the Medicaid School District Administrative Claiming (SDAC) Guide, the school district **must** submit the Quarterly Certification of State Expenditures By Schools and School Districts quarterly with their SDAC claim.

The certification states, "As financial officer of the \_\_\_\_\_, I am (Name of School or School District) charged with the duties of supervising the administration of the school district's accounting system for the school district claiming activities and services provider under Title XIX (Medicaid) of the Social Security Act, as amended. I hereby certify that the school or school district **has** expended the state share of public, non-federal funds needed to match the federal share of Medical claims billed to the state Medicaid agency for School District services provided to and on behalf of eligible Medicaid students during the \_\_\_\_\_ quarter. (Month/Year Certified) I also certify that the school or school district's certified expenditures were incurred in accordance with provisions of Florida's policies for the services. These certified expenditures are separately identified and supported in our accounting system." (page 7-7)

"Staff **100 percent** funded by other federal grants **cannot** be included in SDAC sample pool." (page 3-2)

Pursuant to [rule 59G-4.035](#), Florida Administrative Code Medicaid Certified School Match Program, "Medicaid is financed by state and federal public funds. The state and federal shares of these funds are set each federal fiscal year by the federal government. Although the federal share varies, it averages about 55 percent in Florida. School districts participating in Medicaid as providers (see "Qualified School District Providers" above) "certify" quarterly that they have used non-federal education funds for health care services as the state share. Medicaid then reimburses the school district provider the federal share of its payment for the health care service. This unique reimbursement method is termed "certified match reimbursement." (page 1-4)

Please note:

School districts **may** submit claims for billable services if the provider is funded some portion of general/state/local funds. There is **no** set percentage. It is a **district-based decision** to ensure the district, as the enrolled provider, does **not** receive more in federal funds than is expended in state funds.

School districts ***may*** include allowable positions funded some portion of general/state/local funds in their sample pool. There is ***no*** set percentage. It is a ***district-based decision*** to ensure costs are allocated appropriately.

Congress appropriates Medicaid school-based funds annually to the US Department of Health and Human Services (HHS). These funds are administered by the Centers for Medicare and Medicaid Services (CMS). The state Medicaid agency draws down the federal reimbursement to pay district claims. Medicaid reimbursement is received by the school district, placed into the district budget and allocated per district policy. It is a ***district-based decision*** how Medicaid reimbursement is spent at the district level.

If you have any questions, please let me know. Share with consultants and staff as appropriate. Please visit the Medicaid in school's website linked in my signature below to access the tip of the week, find a mentor, and much more. Have a great week!

Nanci English, MPA, Medicaid in Schools Project Consultant

[Medicaid in Schools Program](#)

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